



# NATIVITY SCHOOL OF RELIGION

2019–2020 School Year

July 29, 2019

**Dear Parents and Children:**

**Greetings and Welcome to the Nativity School of Religion Program! ! !** We hope that you are all having an awesome summer break and we are looking forward to a wonderful and rewarding year of faith formation with you and your children.

Nativity School of Religion program is proud to offer faith formation classes to the youth of our parish and community and their families. The goal of our program is to pass on the essential elements and traditions of our Catholic faith and to help the children and their families incorporate these teachings into their daily lives. Our program seeks to supplement and support what the children are learning at home from their parents about the Catholic faith.

We believe parents are the primary educators of their children in all learning, including faith formation. We believe that parents serve as role models of faith in action for their children in their home by encouraging regular class attendance and by participating with their child at mass on a regular basis. Taking the time to look over your child's work with them and doing the supplemental at-home activities can encourage them to take greater interest during their time in class.

We do our best to maintain a small program with reasonable class sizes. You can be sure that your children will make friends and enjoy learning about Jesus in this environment. The teachers are volunteers who love children and are eager to teach them about our Catholic faith. All teachers in our program meet the Archdiocesan guidelines for those qualified to work with children in a religious/educational setting.

Students receive textbooks and supplemental materials in class. Students who are prepared for and attend class regularly develop a deeper understanding of the doctrine and teachings of our church.

Our program has developed and grown over many years at the Church of the Nativity, but one thing remains the same – *we are a PARISH program working with the members of our community to make our parish family stronger.* We look forward to your continued involvement and support of our program and our staff. We anticipate a productive year with faith-filled teachers and many opportunities to share in God's love through our faith-based learning.

## **IMPORTANT DATES:**

This year Catechetical Sunday is on Sept. 15 and we will have a special blessing for our catechists at the 9:30 am Mass. They will also be recognized for their dedication in teaching the Catholic faith to the youth of our parish. All of our families, including the Confirmation candidate families will also receive a special blessing before the end of Mass. We hope to have a large representation of our families in attendance. We will have coffee, juice and donuts following the Mass in the front of the church. There will not be class that day as the staff and catechists will be having a meeting.

**Our Sunday School Term begins Sunday, September 22 – 8:15 a.m. We will begin our year with a Prayer Service and Orientation in the gymnasium. Please park in both parking lots by the gym or in the front of the school. Dismissal to the classrooms will follow where children and parents will go to the classrooms for a “Back-to-School” introduction. If you have multiple children, you can attend the next Sunday’s session to catch up on the other classes. At 9:15, we will dismiss everyone to Church for the 9:30 Mass where we will have the first Children’s Liturgy of the Word for this year.**

**Confirmation Preparation classes will begin on Wednesday, September 25th– 7:00 p.m. to 8:00 p.m. This gives them more accessibility to the church and the clergy for more in-depth studies in the teachings of our faith.**

### **Registration Information**

**Registration forms for the next school year are now available. Fill out the form with your child’s information for our school records. A separate form is needed for each NEW student. A returning family form is also available. Please mail the forms along with your tuition check made payable to Nativity School of Religion and your completed form(s) as soon as possible, but no later than September 6<sup>th</sup>. The address is Nativity School Of Religion, 1250 Laurel Street, Menlo Park, CA, 94025. – Attention: Monica Hickam. Should you have any questions just phone me at 650-853-1009 or email me at mon.hickam@gmail.com.**

### **FEES:**

**Registration Fees for the 2019-2020 school year are \$95.00 for the first child and \$80.00 for each additional child. If there is an issue regarding your ability to pay please let me know. No child will be deprived of his/her religious education due to financial hardship.**

**If this will be your student’s FIRST year attending the Nativity School of Religion, please provide us with copies of the certificates of the Sacraments your child has received to date. For all students receiving the Sacraments of First Eucharist or Confirmation, a copy of the Baptism certificate is required (even if Sacrament was received at Church of the Nativity).**

**Please note that classes are held at Nativity School and begin at 8:15 a.m. Classes end at 9:15 a.m. Mass follows at 9:30 a.m. at Nativity Church. \*\*\*No child should walk to church unless a note is provided from a parent. Also, if a child needs to leave early, please let me know by sending a note that day.**

**In addition to the regular Faith Formation classes for grades 1 through 8, a Sacrament class will be available for children in grades 3 through 8 who have not received their First Reconciliation and First Eucharist.**

### **Calendars**

**Calendars will be available for the 2019-2020 school year on the first day of class.**

## Dropping Off and Picking Up Students

**For Sunday classes:**

**Please note that when dropping off and picking up your children you will use the school parking lot. Please enter the drive way in front of the school, pick up your student and exit at the opposite end of the driveway – the exit end is the driveway furthest from Oak Grove. \*\*\*This may change once construction begins later in the year.**

**For Wednesday Confirmation classes:**

**Please drop off and pick up at the O'Hare Center.**

## Parent/Guardian Volunteer Service Hours

**Our goal is to build community in our program through parent involvement. Service hours begin on the first day of classes in September and end on the last day of July of the following year. The following are some suggested areas:**

- classroom assistant
- hall monitor
- prayer/Scripture reading helper (practice with children learning prayers and/or Scripture readings for mass)
- party organizer/contributor
- Sacramental Preparation family activities events
- Outreach coordinator

***\*\*OUR GOAL IS TO HAVE A CLASSROOM ASSISTANT IN EACH CLASS TO ASSIST THE TEACHERS IN WHATEVER THEY MAY NEED. IF YOU ARE INTERESTED IN BECOMING A PART OF OUR GREAT STAFF AS A CLASSROOM ASSISTANT, PLEASE CONTACT ME!***

**Our parties were very successful with all of the wonderful contributions you all volunteered for during the school year.**

**In closing, each of us in the School of Religion Program at Nativity are happy to assist you as we continue to partner together to inspire and nurture the spiritual growth of your children.**

**May God bless all of us in this endeavor.**

**Sincerely,  
Mrs. Monica Hickam  
Director of Religious Education**



# NATIVITY SCHOOL OF RELIGION REGISTRATION FORM

Questions? Email [mon.hickam@gmail.com](mailto:mon.hickam@gmail.com)

2019 – 2020 School Year      **\*\*Are you a registered parishioner? \_\_\_ Yes \_\_\_ No**

For Office use only  
DATE APPL  
RECEIVED:

TUITION PAID:  
\$ \_\_\_\_\_

**Please Print LEGIBLY and use a SEPARATE FORM for each student!**

Student's Name \_\_\_\_\_ **Boy**      **Girl**

School \_\_\_\_\_ Grade In School \_\_\_\_\_ Date of Birth \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Parent E Mail Address \_\_\_\_\_

Parent or Guardian #1 \_\_\_\_\_ Religion \_\_\_\_\_ Occupation \_\_\_\_\_

Parent or Guardian #2 \_\_\_\_\_ Religion \_\_\_\_\_ Occupation \_\_\_\_\_

Marital Status: \_\_\_ Married    \_\_\_ Divorced    \_\_\_ Widowed    \_\_\_ Single    \_\_\_ Remarried

Child lives with: \_\_\_ Mother&Father    \_\_\_ Mother    \_\_\_ Father    \_\_\_ Other(\_\_\_\_\_)

*In case of emergency and you can't be reached: (person must be available during class time)*

Emergency Contact Name \_\_\_\_\_ Emergency Phone # \_\_\_\_\_

Medical/Learning Difficulties Notes: \_\_\_\_\_

### NEW STUDENTS ONLY:

Has your child attended CCD Classes before? \_\_\_\_\_ Where? \_\_\_\_\_

#### Sacraments Received (new students):

	Date	Parish (Church)	Location
<b>Baptism</b>	_____	_____	_____
<b>Reconciliation</b> <i>(Confession)</i>	_____	_____	_____
<b>Eucharist</b> <i>(Holy Communion)</i>	_____	_____	_____
<b>Confirmation</b>	_____	_____	_____

*If you are new to Nativity, please provide us with a copy of the certificates of the Sacraments your child has received to date.*

<b>For Office Use Only:</b>	<b>Posted To Student Rosters</b> _____
2 Years CCD?    Yes___ No___.	Misc. Notes: _____
Class Placement _____.	_____
Eligible for First Eucharist This Year - _____.	_____
Eligible for Confirmation This Year - _____.	_____
Sacrament Certificates on File: Baptism _____.	_____

MRS. MONICA HICKAM, Director of Religious Education  
Nativity School of Religion  
1250 Laurel Street  
Menlo Park, CA 94025

# 2019-2020 Nativity School of Religion *RETURNING FAMILY* Registration Form

(Please Print Clearly - Complete this form - Forms that are not signed will be returned)

Questions? Email: [mon.hickam@gmail.com](mailto:mon.hickam@gmail.com)

For Office Use Only

\_\_\_\_\_  
Date Received

\_\_\_\_\_  
Tuition Paid

Family Name \_\_\_\_\_

Address \_\_\_\_\_ Father's Name \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_ Father's Occupation \_\_\_\_\_

Home Phone \_\_\_\_\_ Father's Religion \_\_\_\_\_

We communicate via email: \_\_\_\_\_ Father's Cell # \_\_\_\_\_

1<sup>st</sup> email \_\_\_\_\_ Mother's Name \_\_\_\_\_

2<sup>nd</sup> email \_\_\_\_\_ Mother's Occupation \_\_\_\_\_

Mother's Religion \_\_\_\_\_

Mother's Cell # \_\_\_\_\_

Is the family last name different from the student's last name? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, what is the student's last name? \_\_\_\_\_

## RETURNING Student information: (Use additional sheet, if needed.)

Student Name	Academic School Name	2019-2020 School Grade	2019-2020 School of Religion Grade (For Office Use ONLY)	Completed
_____	_____	_____	_____	<input type="checkbox"/>
_____	_____	_____	_____	<input type="checkbox"/>
_____	_____	_____	_____	<input type="checkbox"/>
_____	_____	_____	_____	<input type="checkbox"/>

## Special needs of students being registered...

If your student has any physical, emotional, medical or education concerns, please explain so we can be sensitive to their needs. (Example: hearing loss, speech problems, learning disabilities, ADHD, food allergies, required medications, etc.)

Student's Name \_\_\_\_\_ Remarks \_\_\_\_\_

Student's Name \_\_\_\_\_ Remarks \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

*Church of the Nativity*  
*School of Religion Calendar 2019-2020*

(dates and events subject to change or added per the program staff)

**SEPTEMBER**

- 15- Catechetical Sunday -/ Family Mass @ 9:30 Mass Catechists & Staff Appreciation Coffee, juice and Donuts after Mass/NO Class
- 22- First Day of Classes/Prayer Service and Parent Orientation 8:15-9:15
- 29- Class 8:15-9:15

**OCTOBER**

- 6 Class 8:15-9:15
- 13- No Class/Columbus Day Weekend
- 20- Class 8:15-9:15
- 27- Class 8:15-9:15
- TBD- Gr. 2 and Sacraments Class Parent Meeting for First Reconciliation @ 7pm Nativity School Library

**NOVEMBER**

- 3- Class 8:15-9:15 / \*\*\*Daylight Savings Ends-Fall back one hour\*\*\*
- 10- No Class/Veteran's Day Weekend
- 17- Class 8:15-9:15
- 24- Class 8:15-9:15

**DECEMBER**

- 1- No Class -Thanksgiving Holiday Weekend
- TBD- Gr. 2 and Sacraments Class- FIRST RECONCILIATION RETREAT @ 3:00pm at the School and Church
- 8- Class 8:15-9:15
- 15- Class 8:15-9:15 \*\*\*Christmas Party @ O'Hare Center following 9:30 Mass
- 22 & 29- No Class Christmas Break \*\*\*Merry Christmas\*\*\*

**JANUARY**

\*\*\*NO SUNDAY CLASSES during the month of January \*\*\*

- TBD- Gr. 2 and Sacraments Class- FIRST RECONCILIATION Service @ 10 am in the Church
- TBD- Rite of Enrollment Mass for 2<sup>nd</sup> Year Confirmation Prep @ 9:30 Mass
- TBD- Gr. 2 and Sacraments Class Parent Meeting for First Communion @ 7pm Nativity School Library

**FEBRUARY**

- 2- Class 8:15-9:15
- 9- Class 8:15-9:15
- 16- No Class President's Day Holiday
- 23- No Class Winter Break

**MARCH**

- 1- Class 8:15-9:15
- 8- Class 8:15-9:15/ \*\*\*Daylight Savings Begins-Spring forward one hour\*\*\*
- 15- Class 8:15-9:15/
- 22- Class 8:15-9:15
- 29- No Class-Spring Break

**APRIL**

- 5- No Class-Spring Break/Holy Week Begins\*\*\*Palm Sunday
- 12- No Class-EASTER SUNDAY
- 19- No Class
- 24- First Communion Retreat @ O'Hare Center and Church 8:30am-12:15pm- Gr. 2 and Sacraments Class
- 25- First Holy Communion Mass @10am in the Church Gr. 2 and Sacraments Class
- 26- Class 8:15-9:15

**MAY**

- 3- Class 8:15-9:15
- 10- No Class-Mother's Day
- 17- Last Day of Classes 8:15-9:15 and End of the Year Party after 9:30 Mass O'Hare Center